

IIA NZ Events and COVID-19

IIA NZ takes a practical and proactive approach to planning and running events. The Institute's priority is the health and safety of members, those that present and contribute to events, event attendees, and staff that work at the host venues.

IIA NZ plans for the uncertainty of COVID-19 and decisions regarding events are guided by advice from the Ministry of Health and other experts. Our goal is to ensure members can continue to enjoy the networking and professional development opportunities on offer, whilst remaining safe.

Regions in Level 1

- Events will run without restrictions, but we need to be ready in case COVID-19 reappears in our community.
- Contact tracing is encouraged via the venue's COVID Tracer QR code poster, and attendees are required to sign in at the IIA NZ registration area (or request an IIA NZ representative signs them in).
- Hand sanitiser will be available at the IIA NZ registration area.
- Registrants should stay home if they're unwell, have had contact with someone who is unwell, or if awaiting the results of a COVID test. Should an attendee arrive at an event looking unwell or presenting any symptoms of cold or flu, we will respectfully request that they do not attend to protect others.

Regions in Level 2

- Events will proceed only where it is safe to do so and possible to comply with physical distancing and public health requirements, as well as within any restrictions the host venue and/or caterers impose.
- Events may move online or be postponed.
- Registrants should stay home if they're unwell, have had contact with someone who is unwell, or if awaiting the results of a COVID test. Should an attendee arrive at an event looking unwell or presenting any symptoms of cold or flu, we will respectfully request that they do not attend to protect others.
- Physical distancing will be enforced.
- Contact tracing is mandatory via the venue's COVID Tracer QR code poster, and attendees are required to sign in at the IIA NZ registration area (or request an IIA NZ representative signs them in).
- Hand sanitiser will be available at the IIA NZ registration area.
- Physical contact is discouraged.
- Face coverings are encouraged.
- Requirements imposed by venues are in addition to those stipulated above.

Regions in Level 3

- Events will move online or be postponed as appropriate.

Regions in Level 4

- Lockdown –Events will move online or be postponed as appropriate.

Conditions of Entry

You should not participate in any gatherings if you have COVID-19 symptoms or if you need to be in isolation for any reason.

This is for the health and well-being of all guests, attendees, presenters, and staff.

Tracking Attendance

An accurate record of all attendees is required in the instance that health officials request this information from us.

Even if you have registered online, it is essential that we record all attendees rather than just those who registered. We ask that each attendee signs in on arrival (or asks an IIA NZ representative to sign them in)

Please see the following websites for further information and guidance on COVID-19:

[Ministry of Health](#)

[NZ Government - COVID-19 Web site](#)